

Training Policy

Langford Parish Council

Adopted by Council – 5th May 2022

Review by 1st June 2024

Objective

It is the objective of the Council that its employees and voluntary Councillors are equipped to fulfil their respective roles as completely as possible.

A Training budget will be set aside within the Councils budget for this objective to be enabled.

Whilst the Clerk and RFO can be actioned to undertake such training it is acknowledged those voluntary members can only be encouraged to fully participate

Method

All available courses will be circulated to Council members and the take up recorded. Where training is declined the members will be requested to provide a statement of experience that qualifies in its stead.

The Clerk /RFO will be funded to undertake the appropriate qualifications for the role and progress will be monitored through the auspices of the Personnel Committee who will report to full council through their quarterly report.